



Missy Struxness
IS/IT

MyChart Made Easy: Your Health at Your Fingertips

August 26, 2025

12:00 – 1:00 pm | Conference Room A/B



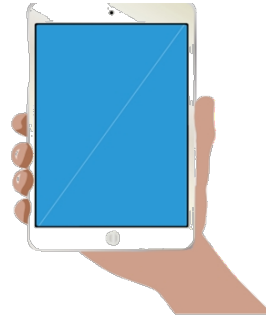
High Quality, Compassionate Healthcare.



MyChart

MyChart
Mobile

MyChart
Bedside



Signing up for a MyChart account:

- ✓ Email notification that includes a hyperlink to sign up
- ✓ Text message that includes a hyperlink to sign up
- ✓ Staff can help patients sign up while on site at any one of our locations
- ✓ Patients can also complete a self sign-up



Automatic Activation Links

- ▶ Appointment Scheduled (*email and text message*)
- ▶ At Appointment Check-In (*email only*)
- ▶ At Hospital Discharge (*email only*)
- ▶ Nurse Triage call (*email only*)

NOTE: To receive an email activation link, the you must have an email on file and to receive a SMS (text message) you must have a mobile number on file.

If these are blank, the patient will not receive the link.



What Is Proxy Access

Proxy access allows authorized individuals to access the medical records of patients whose health they are responsible for monitoring. Parents commonly use this feature to view their children's medical records for immunizations, scheduling appointments, and sending messages related to their children. Adult children can also use this feature to stay informed of, and participate in, an elderly parent's healthcare. Individuals designated as proxies for adult patients must have a CentraCare or a CentraCare Affiliate MyChart account, but do not have to be a patient.



Account Access

Child Account (0-11 years of age)

Teen Account (12-17 years of age)

Diminished Capacity Proxy (12-17 years of age)

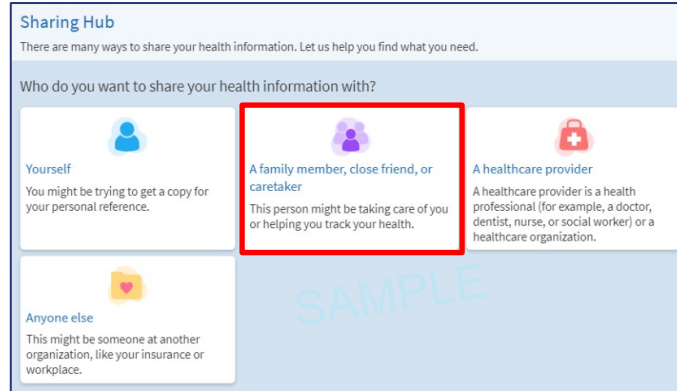
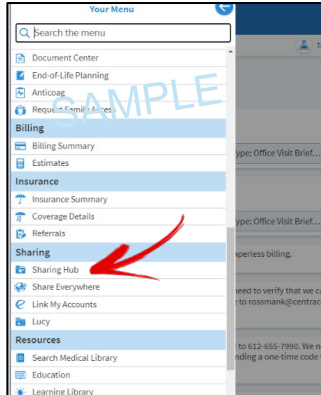
Adult Account (18+ years of age)

Patient Granting Proxy Access

Log in to your MyChart account.

From the **Menu**, search for or scroll to locate and select the **Sharing Hub**.

Next, click the share with **A family member, close friend, or caretaker** option



MyChart Login screens ...



10:11

MyChart by Epic Switch organizations

CentraCare

Username [Forgot Username?](#)

Password [Forgot Password?](#)

☒ Remember Username

Log in

[Need help?](#) [Sign up](#)

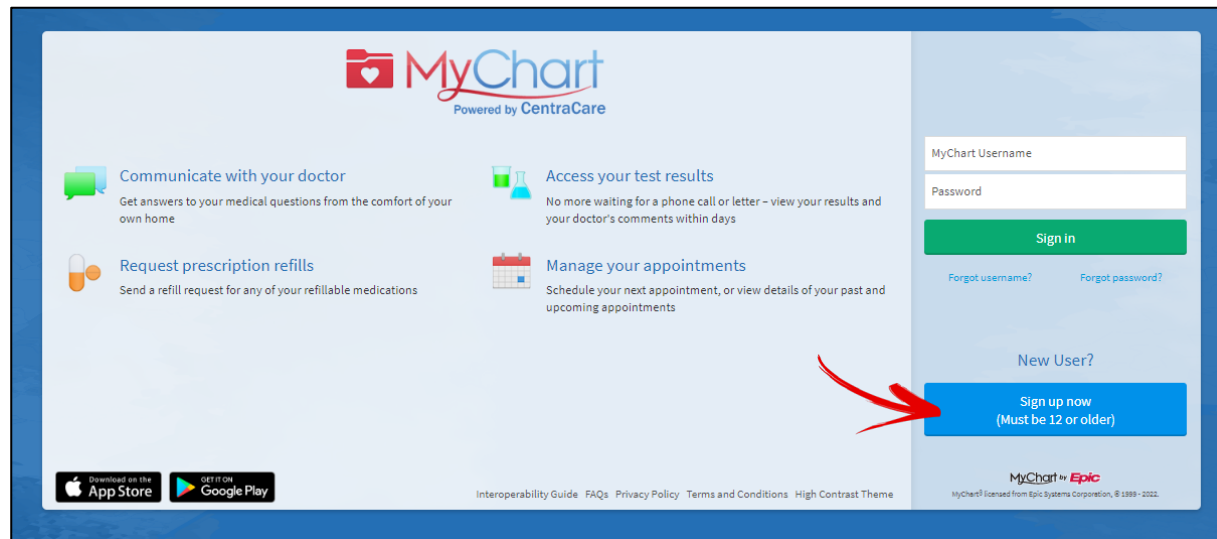
Your Safety Comes First

Video Visits

MyChart®, Epic Systems Corporation, © 1999 - 2022

A red arrow points from the 'Sign up' button to the website version.

Mobile



MyChart
Powered by CentraCare

Communicate with your doctor
Get answers to your medical questions from the comfort of your own home

Access your test results
No more waiting for a phone call or letter – view your results and your doctor's comments within days

Request prescription refills
Send a refill request for any of your refillable medications

Manage your appointments
Schedule your next appointment, or view details of your past and upcoming appointments

MyChart Username

Password

Sign in

[Forgot username?](#) [Forgot password?](#)

New User?

Sign up now
(Must be 12 or older)

Download on the App Store GET IT ON Google Play

Interoperability Guide FAQs Privacy Policy Terms and Conditions High Contrast Theme

MyChart by Epic
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A red arrow points from the 'Sign up now' button to the mobile version.

Website

Log into MyChart patient account

(follow instructions on Classroom Information sheet)



Popular MyChart features:

- ★ Scheduling
- ★ Test Results
- ★ Notes
- ★ Messaging
- ★ Health Records
- ★ eCheck-In
- ★ Video Visits
- ★ Bill Pay





Q & A

